

WORTHY WOMEN TRANSFORMATION (WWT)

RESIDENT RELEASE AGREEMENT

The undersigned acknowledges, fully understands, and agrees to the following:

DEFINITIONS

1. "Worthy Women Transformation" means Worthy Women Transformation., 1001 Maple Ave., La Porte, Indiana 46350.
2. "Worthy Women Transformation premises" means the building and grounds owned by Worthy Women Transformation.
3. "The undersigned" means: _____.
4. "Released Parties" means the directors, officers, board of directors, employees, staff, volunteers, agents, members, interns, and other residents of Worthy Women Transformation, affiliates or ministries of Worthy Women Transformation, La Porte, IN.

RELEASES AND ACKNOWLEDGEMENTS

5. DAMAGE CLAIMS:

The undersigned hereby **releases** the Released Parties from any claim, injury, death, property loss, property damage, or cause of action of any nature relating to me, arising on, at or near the Worthy Women Transformation premises, or while being transported to, from, or during any activity planned by or sponsored by Worthy Women Transformation, including claims for damages from any cause directly or indirectly relating to any action or failure to act by any of the Released Parties, and whether or not it is alleged that any Released Party in any way contributed to the alleged wrongdoing or is alleged to be based upon a non-delegable duty. This release is intended to also release the Released Parties even if there is alleged to have been negligence or gross negligence by any of the Released Parties, and this release also relates to any possible claims, whether known or unknown, and whether they are possible or impossible to be known at the time this release is signed. Initials _____

6. PERSONAL ITEMS 1

It is considered a matter of grace and privilege that the undersigned may keep clothes, personal items or other property at the Worthy Women Transformation premises, and the consent of Worthy Women Transformation for the undersigned to keep such clothes, personal items and other property at the Worthy Women Transformation premises ends immediately and automatically if the undersigned resident of Worthy Women Transformation leaves or is dismissed. Accordingly, if the undersigned has not completely removed any clothes, personal items or other property within 24 hours after leaving or being dismissed, such clothes, personal items and other property shall be deemed forfeited and abandoned, and may be disposed of in any manner whatsoever by Worthy Women Transformation. Initials _____.

7. PERSONAL ITEMS 2:

Any clothes, personal items or other property of the undersigned are and remain at the risk of the undersigned and Worthy Women Transformation shall have no responsibility relating thereto. If any clothes, personal items or other property of the undersigned are or become missing, stolen, or left, Worthy Women Transformation has no responsibility or liability relating thereto (see also Paragraph 5 above). Initials _____

8. MAIL INSPECTION:

Worthy Women Transformation is a rehabilitation treatment ministry and it is required that communications to or from residents be carefully monitored. The undersigned specifically grants consent and permission to the Executive Director of Worthy Women Transformation, and any person designated by her, to open all of the incoming and outgoing mail of the undersigned, and the Director shall have the prerogative to share the contents of any such mail to others (staff/counselors) on a need-to-know basis. Initials _____

9. PRIVACY, SEARCH & SURVEILLANCE:

Worthy Women Transformation takes responsible and necessary steps to protect the residents and staff of Worthy Women Transformation. By participating in the Worthy Women Transformation Rehabilitation Program, the undersigned **voluntarily relinquishes** her "expectations of privacy" and "rights of privacy" as they relate to all areas of the Worthy Women Transformation Premises, and to the clothes, personal items and other property of the undersigned, which are brought by the undersigned to the Worthy Women Transformation premises. The belongings of the undersigned upon arrival at Worthy Women Transformation will be checked and searched, and will remain subject to search so long as the undersigned is involved in the Worthy Women Transformation Program. This includes the undersigned's vehicles, bathroom and bedrooms. See Procedure below. Initials _____

10. FOLLOWING RULES:

The undersigned voluntarily and fully adheres to follow the Worthy Women Transformation Program, its rules and schedules. The undersigned recognizes and acknowledges the leadership of the Worthy Women Transformation Board of Directors, Directors, Officers, interns, and staff and the undersigned promises to follow the Worthy Women Transformation rules, schedules, requirements, and the directives of Worthy Women Transformation Staff. Initials _____

11. CONSEQUENCES:

If the undersigned chooses to disregard the Worthy Women Transformation rules or schedule, or disregards directives of the Worthy Women Transformation staff, or otherwise rebels against the staff of the Worthy Women Transformation Program, the undersigned may, at the sole discretion of Worthy Women Transformation, be dismissed from the program, and if the undersigned is so dismissed, she will leave the Worthy Women Transformation premises as soon as possible thereafter, taking with her all of her personal items and property. Initials _____

PROCEDURES FOR NEW RESIDENTS, INCLUDING SEARCH PROCEDURE:

1. **Step One in the Receiving Process** – A Worthy Women Transformation Staff person will complete Release agreement and all orientation paperwork with the resident. Staff will take a digital picture of the resident by herself.
2. **Step Two in the Receiving Process** - The "Resident inventory sheet" will be completed. This will account for all personal belongings.
 - A. Staff will thoroughly examine belongings for prescriptions, street drugs, cigarettes, inappropriate music, or any other item posing potential harm to residents or contrary to program philosophy.
 - B. All luggage and the contents of the resident's purse will be reviewed thoroughly, examining all pockets and the linings.
 - C. Each pocket and hem on clothing will be examined.
 - D. All folded items will be unfolded.
 - E. The resident's physical body and clothing will be examined. Attention will be paid to pockets and hemlines, or concerning injuries or wounds.
 - F. Each item will be recorded on the Resident Inventory sheet, providing a thorough description of each article.
 - G. Any item prohibited by Worthy Women Transformation must have arrangements made at this point for the securing or disposal of such items.

3. **Step Three in the Receiving Process** – Each new resident will undergo a drug screen, non-physical body check, and basic health screen with a female Staff member of Worthy Women Transformation. Body checks must happen in the presence of at least two female Personnel.
4. **Procedures for Room Inspections:**
 - A. The purpose of the room inspection is to keep both staff and residents safe.
 - B. Room inspections will include both the furnishings in the room as well as the residents’ personal belongings.
 - C. Room inspections will be conducted by staff or an intern and will always occur in the presence of one witness who may be staff, an intern, or a volunteer.
5. **When there is a reason to inspect a room, the following procedure will be followed:**
 - A. The resident will be informed that a room inspection is being conducted and will be required to be present.
 - B. Staff and a witness will complete the inspection, and the room will be returned to the original order when the inspection is complete.
 - C. Any item not allowed will be documented, removed, and discarded. Certain harmful items may result in consequences or dismissal.
 - D. Staff will document the inspection noting any items not allowed and their disposition.
 - E. The resident and staff present will sign the search consent form before search and after search.

Resident Signature

Date

WWT Staff

WITNESS